

YES Prep
Public Schools

ATHLETICS HANDBOOK

2010-2011 School Year

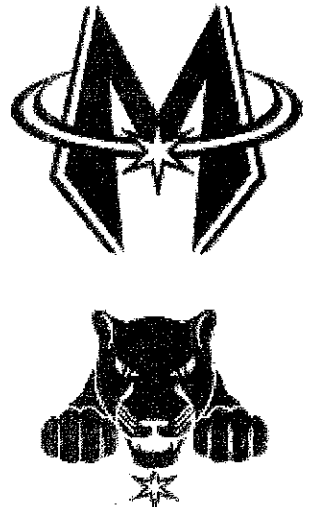


TABLE OF CONTENTS

YES Prep Athletics Profile.....	3-4
▪ UIL & Non-UIL Participation	3
▪ Athletic Director Contact Information	4
▪ Useful Websites	4
Sport Injury Protocol.....	4
Introduction.....	5
Mission Statement.....	5
Vision Statement.....	5
Core Values.....	5
Expectations.....	6-9
▪ Athletic Staff Expectations	6
▪ Student-Athlete Expectations	7
▪ Parent/Guardian Expectations	8
▪ Behavior Expectations of Spectators	8-9
Grade Checks.....	10
▪ 6-Week vs. 3-Week	10
▪ Absent Day of Grade Check Procedure	10
Violations.....	11-12
▪ Academic Eligibility Violations	11
○ Advance Placement Grade “Bump”	11
▪ Behavioral Violations	11
▪ Practice/Games Violations	12
▪ Equipment Violations	12
▪ Babysitting Fee	12
▪ Hazing	12
▪ Quitting A Team	12
Guidelines for Professional Dress.....	13-14
Appendices.....	15-23
▪ Appendix A: Student-Athlete Eligibility Grade Check Form	15
▪ Appendix B: Academic Eligibility Suspension Letter	16
▪ Appendix C: Behavioral Suspension Letter	17
▪ Appendix D: Uniform Contract	18
▪ Appendix E: Equipment Violations Letter	19
▪ Appendix F: UIL Eligibility Grade Check Dates	20
Parent/Guardian & Student-Athlete Handbook Agreement Form.....	21

YES PREP ATHLETICS PROFILE

Each YES Prep Public School Campus offers a variety of interscholastic athletic activities. Only student-athletes in grades 7-12 are eligible for participation in YES Prep Athletics.

Note: Sixth graders are allowed to participate in non-UIL YES Prep Athletics if cleared by Athletic Director. Each campus has different requirements for sixth graders; please see Athletic Director for more information.

UNIVERSITY INTERSCHOLASTIC LEAGUE (UIL):

The UIL is the largest governing body of all public inter-school academic and athletic competition within the state of Texas. The UIL has been governing all inter-school competition since 1909. YES Prep Public Schools adheres and implements all policies and regulations set forth by the UIL.

UIL PARTICIPATION: DISTRICT 25AA

<u>SCHOOL</u>	<u>EAST END</u>	<u>NORTH CENTRAL</u>	<u>SOUTHEAST</u>	<u>SOUTHWEST</u>
Mascot:	The Explorers	The Trailblazers	The Wizards	The Mavericks
Grades:	6 th – 11 th	6 th – 12 th	6 th – 12 th	6 th – 12 th
Colors:	Navy; Carolina Blue	Navy; Orange	Navy; Yellow	Navy; Kelly Green
Sports:	Cross Country Volleyball Basketball	Cross Country Volleyball Basketball	Cross Country Volleyball Basketball Softball Baseball Track	Cross Country Volleyball Basketball Track Golf

NON-UIL PARTICIPATION:

(denotes tentative interscholastic athletics)*

<u>SCHOOL</u>	<u>GULFTON</u>	<u>NORTH FOREST</u>	<u>WEST</u>	<u>SOUTH</u>
Mascot:	The Force	The Legends	The Marvels	The Cavaliers
Grades:	6 th – 9 th	6 th & 9 th	6 th – 7 th	6 th – 7 th
Colors:	Navy; Silver	Navy; Purple	Navy; Chocolate Brown	Navy; Crimson
Sports:	Cross Country MS Basketball *HS Basketball MS Soccer *HS Soccer	HS Basketball HS Track	Basketball Soccer	Basketball Soccer Baseball
<u>OTHER:</u>	<u>EAST END</u>	<u>NORTH CENTRAL</u>	<u>SOUTHEAST</u>	<u>SOUTHWEST</u>
	Soccer *Mens Vball	Soccer *Mens Vball	Soccer	Dance Soccer

ATHLETIC DIRECTOR CONTACT INFORMATION:

<u>SCHOOL:</u>	<u>NAME:</u>	<u>EMAIL:</u>	<u>PHONE:</u>
East End	Pierre Urban	Pierre.urban@yesprep.org	713-208-1549
Gulfton	Bret Olson	Bret.olson@yesprep.org	713-967-9857
North Central	Tyler Martin	Tyler.martin@yesprep.org	281-889-1156
North Forest	Mareo Hood	Mareo.hood@yesprep.org	713-967-8614
South	Mark McDermott	Mark.mcdermott@yesprep.org	713-967-9822
Southeast	Jonathan Underwood	Jonathan.underwood@yesprep.org	713-208-1532
Southwest	Kerri Barber	Kerri.barber@yesprep.org	713-249-4582
West	Joel Munoz	Joel.munoz@yesprep.org	713-967-7813

USEFUL WEBSITES:

School District Website
<http://www.yesprep.org>

University Interscholastic League (UIL) Website
<http://www.uil.utexas.edu/athletics/index.html>

SPORT INJURY PROTOCOL

If a student-athlete is injured during an athletic event, the coach will notify the parent/guardian immediately. If said student-athlete needs to be taken to a medical facility then your primary insurance must be used first (this includes Medicaid and/or CHIP). *The school's insurance will be secondary and will cover what the primary insurance does not cover.*

If the student does not have medical insurance, then the school's medical insurance will be considered the "primary insurance" and will cover one hundred percent.

Questions regarding the injury protocol of YES Prep Public Schools, please contact the Director of Health and Wellness, Nelly Martinez Figueroa.

- 713-208-1526 (cell)

INTRODUCTION

This handbook will represent the core beliefs and ideals by which YES Prep Public School will operate its athletic program. All campuses within the YES Prep Public Schools Athletic programs are in compliance with the mandatory state and federal statutes establishing standards for equality as stated in Title IX. Listed below is a portion of the Education Amendments of 1972 which prohibits sex discrimination in federally assisted educational programs.

No person in the United States shall, on the basis of sex, be excluded from participating in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.

We believe our athletic program to be an extension of the overall YES Prep Public School experience. As we build our athletic program, we encourage all students to participate. Participation in the YES Prep Public Schools Athletic program, however, is a privilege not a right. That privilege is earned by each student-athlete through his or her adherence to the rules and policies set forth in this handbook.

MISSION STATEMENT

The mission of the YES Prep Public Schools Athletic Department is to create an environment of respect and trust while promoting the value of honesty and good citizenship. Creating a positive and supportive environment will help develop the student-athlete's character, therefore increasing their self-confidence.

VISION STATEMENT

We believe that co-curricular activities such as interscholastic athletics provide opportunities for students to grow emotionally, socially, and intellectually. Our goal is to challenge our student-athletes to strive to be the best they can be both on and off the field.

CORE VALUES

The values learned through the YES Prep Public Schools Athletic Program will promote character growth; thus preparing students to become more productive leaders of the community. The YES Prep student-athlete will learn certain intangible characteristics and values such as:

- Responsibility
- Commitment
- Respect for self and others
- Self-discipline
- Honesty

EXPECTATIONS

The following sections outline the responsibilities expected of ALL members of the YES Prep Athletic Staff, YES Prep Student-Athletes, and YES Prep Parents/Guardians. In order for the YES Prep Athletic Department to function successfully, it is extremely important that all members involved understand what is expected of them.

ATHLETIC STAFF EXPECTATIONS

As a YES Prep Coach, I understand that I serve as an educator in the growth and development of the student-athlete, and, therefore, shall never place the value of winning above the value of character building.

THE YES PREP COACH IS EXPECTED TO:

1. Realize the athlete is a *student first*; academics have first priority over athletics.
2. Complete all teaching responsibilities while maintaining all athletic coaching responsibilities.
3. Enforce ALL rules set forth by the athletic department, school, and state.
4. Practice with a plan and purpose.
5. Train each student-athlete to become in the best physical condition as possible.
6. Put the team first, and the individual second.
7. Stay with the team at all times until the last student-athlete has been picked up.
8. Take copies of physical forms on all away trips.
9. Inform student-athletes and parents/guardians of ANY changes in the schedule.
10. Communicate openly and honestly with ALL student-athletes and their parents/guardians.
11. Respond within twenty-four hours to any questions and/or concerns parents/guardians may have regarding their student-athlete.
12. Inform the athletic director regarding any issues/concerns that arise within the team.
13. Meet with athletic director on a weekly or biweekly basis.

CODE OF CONDUCT: *As a YES Prep Coach, I realize I am representing YES Prep Public Schools and I agree to abide by the following:*

1. Behave in a professional and ethical manner at ALL times.
2. Serve as a role model for the student-athlete at ALL times.
3. Refrain from the use of drugs, tobacco, alcohol, steroids, and abusive language.
4. Promote good sportsmanship by exchanging friendly greetings with opposing team coaches both before and after an athletic contest.

STUDENT-ATHLETE EXPECTATIONS

As a student-athlete, I understand that I must follow not only these and the rules of the school, but the rules of the team, in order to stay in good standing. Failure to do so may result in my dismissal from the team.

THE YES PREP ATHLETE IS EXPECTED TO:

1. Have medical and parental clearance before participating in sport.
2. Stay eligible.
 - a. Maintain a minimum grade average of 70% in ALL your classes.
 - b. Do not get suspended for any reason.
3. Stay off RISE, Wall Street and/or detention.
4. Complete and turn in ALL assignments ON TIME.
5. Be on time for every practice and game. Notify your coach in advance if you will be late.
6. Take care of ALL school issued equipment and uniforms and return them in good condition.
7. Wash all uniform pieces issued to you.
8. Be prepared for all practices and games.
 - a. Bring practice uniform (this includes proper athletic shoes) on days of practices.
 - b. Bring game uniform(s) on game days.
9. Help in fundraisers.
10. Take care of your body, this includes reporting all injuries to coach and seeing a physician if injury gets worse.

CODE OF CONDUCT: *As a student-athlete, I agree to abide by the following:*

1. Respect the game, play fairly and follow its rules and regulations.
2. Show respect for authority to the officials of the game and of the league.
3. Be courteous to opposing teams and treat ALL players and coaches with respect.
4. Respect the privilege of the use of public facilities. This includes "leaving a place better than you found it".
5. All school buses are a privilege and failure to act appropriately on the bus will result in suspension of the bus and missed games and/or practices.
 - a. You will not be allowed to participate in sport until bus privilege has been earned back.
6. Demonstrate good sportsmanship before, during and after ALL practices and games.
7. Help parents and fans understand the league philosophy so they can watch and enjoy the game.
8. Be modest when successful and be gracious in defeat.
9. Refrain from the use of drugs, tobacco, alcohol, steroids, and abusive language.

PARENT/GUARDIAN EXPECTATIONS

PARENT/GUARDIAN PLEDGE: *I recognize that parents/guardians are the most important role models for their children and that amateur athletics help to develop a sense of teamwork, self worth and sportsmanship. I encourage my child to play by the rules and respect the rights of others. I understand it is important to enforce rules of play and set conduct standards as necessary components in athletics and life. I will at all times encourage my child to play by the rules, respect the game officials' decisions and not criticize a game official's ruling during or after an athletic contest.*

THE YES PREP PARENT/GUARDIAN IS EXPECTED TO:

1. Sign all necessary forms to allow your student-athlete to participate in a sport.
2. Provide written proof of an up-to date physical of your student-athlete prior to tryouts.
3. **BE INVOLVED!** Support your student-athlete, and the team by coming to the games or by helping out the team in any way you can.
4. Pick up your student-athlete promptly after games and/or practices.
 - a. Call Coach if you will be late.
 - b. Make arrangements if you can not pick up your student-athlete.
5. Check to make sure your student-athlete has completed all academic assignments.
6. Call your student-athlete's coach if there are any questions or concerns.
 - a. If your issue or concern has not been resolved, contact the athletic director.

CODE OF CONDUCT: *As a Parent/Guardian, I agree to abide by the following:*

1. Encourage good sportsmanship by demonstrating positive support for all players, coaches, fans and officials at games, practices and other sporting events.
2. Place the well being of my student-athlete before a personal desire to win.
3. Advocate a sports environment for my student-athlete that is free of drugs, tobacco, alcohol and abusive language, and refrain from their use during youth sporting events.
4. Encourage my student-athlete to play by the rules and respect the rights of other players, coaches, fans and officials.
5. Follow the expectations set forth by the UIL regarding "*Behavior Expectations of Spectators*".

Failure to adhere to the above expectations will result in immediate removal from the playing area. The proper authorities will be notified and it will be determined if further action is necessary.

BEHAVIOR EXPECTATIONS OF SPECTATORS

As a YES Prep fan and spectator, I agree to abide by the following rules set forth by the UIL:

- Remember that you are at the contest to support and yell for your team, and to enjoy the skill and competition not to intimidate or ridicule the other team or its fans.
- Remember that school athletics are a learning experience for students and that mistakes are sometimes made.

- Praise student-athletes in their attempt to improve themselves as students, as athletes, and as people, just as you would praise a student working in the classroom.
- A ticket is a privilege to observe the contest, not a license to verbally assault others or be generally obnoxious.
- Learn the rules of the game, so that you may understand and appreciate why certain situations take place.
- Show respect for the opposing players, coaches, spectators and support groups.
- Respect the integrity and judgement of game officials. Understand that they are doing their best to help promote the student-athlete, and admire their willingness to participate in full view of the public.
- Recognize and show appreciation for an outstanding play by either team.
- Refrain from the use of any controlled substances (alcohol, drugs, etc.) before, during, and after the game on or near the site of the event (i.e. tailgating).
- Use only cheers that support and uplift the teams involved.
- Be a positive role model at events through your own actions and by censuring those around you whose behavior is unbecoming.
- Parents and spectators should be aware that the school can (and should) remove them from the premises and can prohibit them from attending future contests due to undesirable behaviors.
- Game officials can ask that school administrators have unruly fans removed from a contest facility.
- There is no such thing as a "right" to attend interscholastic athletics. Interscholastic athletics are considered a "privilege" and the spectator who avails themselves of it is expected to conduct himself or herself accordingly.
- Keep in mind that you are a guest of the school, and that while winning is certainly an admirable goal, it is hollow if it comes at the expense of morals, ethics, and just plain common sense.
- The school is responsible for the behavior of their spectators. The school district can be and will be punished for actions of patrons in violation of UIL standards and rules.

*Taken directly from pages 7-8 of the *UIL 2010-11 Parent Information Manual*
http://www.uil.utexas.edu/athletics/manuals/pdf/parent_information.pdf

GRADE CHECKS

All student-athletes, whether in middle school or high school, are highly encouraged to complete grade checks on designated UIL Eligibility Grade Check dates (*see appendix F*).

All student-athletes are encouraged to complete grade checks at both the 6-week and 3-week check dates. This allows both the student-athlete and coach to know their current academic standing. (*See Appendix A for sample Grade Check Form*)

**Note: These are the general guidelines, the Athletic Director has the right to mandate tutorials if a student-athlete is in grave academic danger*

6-WEEK GRADE CHECK: - LOSE/REGAIN ELIGIBILITY

- If passing – student-athlete is academically eligible all term until the next 6-week check
- If failing – student-athlete is academically ineligible for 3 weeks; lose eligibility the following week.
 - Student-athlete is not allowed to practice and may not play in interscholastic games.
 - Mandatory for said student-athlete to attend all practices and home games to support team.
 - Practice days: coach will determine responsibilities of said student-athlete, if tutorials are being offered said student may attend tutorials with coach's permission.
 - Game days: must wear professional dress; help coach and or athletic director
 - If said student-athlete is passing at 3-week grade check, they regain eligibility the following week.

3-WEEK GRADE CHECK: - REGAIN ELIGIBILITY

- ALL athletes, regardless if passing at 6-week check, should complete the 3-week grade check
- Was failing, now passing – regain eligibility the following week
- Was passing, now failing – academically eligible to participate in athletics
 - Coaches and/or Athletic Director will determine how to handle failing athletes on a one-on-one basis
 - Examples include but are not limited to the following: mandatory tutorials, suspension from team, etc

ABSENT DAY OF GRADE CHECK:

- Be responsible! Contact the Athletic Director that day and alert them of your absence and attain your grade check from each of your teachers that day.

VIOLATIONS

Punishment for violations are subject to the coach's discretion, however, these are the general guidelines for infractions implemented by the UIL and YES Prep Public Schools.

ACADEMIC ELIGIBILITY VIOLATIONS:

1. If a student-athlete is failing a class on a designated 6-week UIL grade check date, he/she will not be allowed to practice/play with team until the grade is brought up to passing level (next 3-week UIL grade check).
 - a. Student-athlete is expected to attend offered tutorials or seek extra help in particular subject.
 - b. Student-athlete may request to attend tutorials, make up exams, etc. during their 9th period team sports elective
 - c. Student-athlete is allowed to practice and participate during Team Sports class only.
2. ADVANCE PLACEMENT (AP) "BUMP" – HIGH SCHOOL ONLY
 - a. If student-athletes are failing an AP class at the time of a grade check, they will be allowed to "bump" up their grade by 10 points.
 - i. Only allowed to use grade "bump" in ONE AP class per athletic season
 - ii. Only allowed to use grade "bump" ONCE per athletic season

BEHAVIOR VIOLATIONS:

1. MIDDLE SCHOOL ONLY - BEHAVIORAL RISE:
 - a. Student-athlete is expected to attend all practices. HOWEVER, said student-athlete will not be allowed to physically play until he/she is off RISE!
 - b. More than once during a season, student-athlete is subject to be kicked off team.
2. HIGH SCHOOL ONLY - DETENTION:
 - a. Student-athlete is expected to serve detention that same day.
 - b. Student-athlete may be kicked off their athletic team if he/she receives three or more detentions in any given season.
3. BOTH – SUSPENSION IN/OUT SCHOOL:
 - a. Student-athlete is NOT ALLOWED to attend ANY athletic practice or event with team during suspension.
 - b. Student-athlete is subjected to be kicked off team.

PRACTICE/GAME VIOLATIONS:

1. Student-athletes must notify the coach in advance if he/she is going to miss a practice or a game.
2. Each student-athlete is allowed up to FIVE unexcused absences per season. Any absences past allowance may result in student-athlete being dismissed from athletic team.
 - a. If absence is unexcused (ex. Wall Street, Detention, etc.):
 - i. Student-athlete is NOT ALLOWED to participate in sport until absence is served THAT DAY.
 - ii. Student-athlete will engage in mandatory conditioning up to the coach's discretion (ex. 50 push-ups, 10 sprints, etc).
 - iii. Student-athlete will not start in the next game.

- b. If the absence is excused (ex: Tutorials, making up a test, etc):
 - i. It's up to the coach's discretion how the situation will be handled.

EQUIPMENT VIOLATIONS:

1. Each student-athlete must dress out in the practice uniform required by coach.
 - a. Failure to dress out in the required uniform will result in student-athlete engaging in physical punishment up to the coach's discretion. (ex. Conditioning, pushups, etc.)
2. Each student-athlete must wear the proper athletic shoes to both practices and games.
3. Each student-athlete must bring the correct game uniform(s) on game days. Failure to do so will result in student-athlete not attending the game.
4. If game uniform is **EITHER** not returned or returned **damaged**, then the student-athlete **MUST PAY FOR THE REPLACEMENT UNIFORM.**
 - a. Failure to do so will result in student-athlete ineligible to participate in any other sport offered by our athletic program.
 - b. Also, student-athlete may face further disciplinary actions determined by school director(s).

BABYSITTING FEE:

The YES Prep Athletic Department will implement a similar babysitting policy as set forth in the YES Prep Handbook.

- **Practice Days:** Similar policy as explained in the YES Prep handbook.
 - 30 minute grace period;
 - \$10.00 babysitting fee will be charged for every 30 minutes late
- **Game Days:** Student-athletes are expected to call parents once athletic event has finished.
 - 15 minute grace period once bus arrives back to campus, otherwise;
 - \$10.00 babysitting fee will be charged for every 15 minutes late

HAZING:

State law and YES Prep Public Schools forbids any student-athlete from engaging in an activity which involves hazing. The term hazing can be defined as any activity expected of someone joining a group (or to maintain full status in a group) that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's consent or lack of consent. A student-athlete who is found to have hazed another student will result in suspension or expulsion from YES Prep Public Schools.

QUITTING A TEAM:

If a student-athlete quits a team during the athletic season, they will **NOT** be allowed to tryout/play for any other athletic team for the remainder of the year. Student-athlete will be expected to sit out for one full complete season. The student-athlete will need to have a meeting with the coach and athletic director the following season to determine eligibility.

****NOTE: THE ATHLETIC DIRECTOR AND COACH WILL HANDLE ANY OTHER VIOLATIONS NOT LISTED ON THIS SHEET ON A ONE-ON-ONE BASIS.**

PROFESSIONAL DRESS GUIDELINES

*This is an overview of appropriate formal business attire. The lists tell you what is generally acceptable as formal business attire and what is generally not acceptable as formal business attire. **Remember, you are dressing in business attire to represent your athletic team!** If you experience uncertainty about acceptable, professional formal business attire for school, please ask your coach or Athletic Director.*

Slacks, Pants, and Suit Pants

- Acceptable:
 - Slacks that are similar to Dockers and other makers of cotton or synthetic material pants, wool pants, flannel pants, pants that match a suit jacket, and nice looking dress-synthetic pants.
- Inappropriate:
 - Any pants that are classified as informal.
 - This includes jeans, sweatpants, exercise pants, Bermuda shorts, short shorts, shorts, bib overalls, leggings, and any spandex or other form-fitting pants such as people wear for exercise or biking.

Skirts, Dresses, and Skirted Suits

- Acceptable:
 - Dresses, skirts, skirts with jackets, dressy two-piece knit suits or sets, and skirts that are split at or below the knee.
 - Dress and skirt length should be at or below the knee and a length at which you can sit comfortably in public.
- Inappropriate:
 - Short, tight skirts that ride halfway up the thigh are inappropriate for school.
 - Mini-skirts, skorts, sun dresses, beach dresses, and spaghetti-strap dresses are inappropriate for school.

Shirts, Tops, Blouses, and Jackets

- Acceptable:
 - Shirts, dress shirts, sweaters, tops, and turtlenecks are acceptable attire if they contribute to the appearance of formal, professional dress.
 - Most suit jackets or sport coats are also desirable attire for the office.
- Inappropriate:
 - Any form fitting shirts, tank tops, midriff tops (with or without an undershirt), shirts with potentially offensive words, terms, logos, pictures, cartoons, or slogans; halter-tops, tops with bare shoulders or plunging necklines, golf-type or polo shirts, sweatshirts, and t-shirts.

Shoes and Footwear

- Acceptable:
 - Conservative walking shoes, dress shoes, oxfords, loafers, boots, flats, and dress heels (no more than 2 inches.)
- Inappropriate:
 - Athletic shoes, tennis shoes, thongs, flip-flops, slippers, and any casual shoe with an open toe are not acceptable at school.

Accessories and Jewelry

- Tasteful, professional ties, scarves, belts, and jewelry are encouraged.
- Jewelry should be worn in good taste.

Makeup, Perfume, and Cologne

- A professional appearance is encouraged and excessive makeup is unprofessional.
- Rules for makeup for middle school students still apply.
- Remember that some people are allergic to the chemicals in perfumes and makeup, so wear these substances with restraint.

Hats and Head Covering

- Acceptable:
 - Head Covers that are required for religious purposes or to honor cultural tradition are allowed.
 - Tasteful headbands or hair ties/scarves are also acceptable.
- Inappropriate:
 - Hats or headgear in general are not appropriate at school.

If clothing fails to meet these standards, the student will be asked to change into the school uniform and may lose the privilege to dress in business attire with his/her team.

APPENDIX A
UIL ELIGIBILITY GRADE CHECK LOG



YES PREP ATHLETICS



UIL ELIGIBILITY 6-WEEK CHECK [Term] – [Date]

Athlete Name: _____ Grade: _____ Sport: _____

PERIOD	CLASS	% GRADE	TEACHER INITIALS	COMMENTS?	TUTORIALS? RM #?
1st					
2nd					
3rd					
4th					
5th					
6th					
7th					
8th					
9th	Team Sports / Athletics				

APPENDIX B
Academic Eligibility Suspension Letter

Date: _____

Dear YES Prep Athlete Parents/Guardians,

In compliance with the University Interscholastic League's (UIL) academic policies, this letter is to inform you that your student-athlete, _____, is suspended from their athletic team due to academic ineligibility. While playing on a team is important, maintaining high academic grades is the student-athlete's *first priority* here at YES Prep Public Schools.

Classes Currently Not Passing:

Subject	Grade	Subject	Grade	Subject	Grade

Due to your student-athlete's suspension, they are not allowed to practice or attend games until the next UIL grade check (every 3 weeks). This means they are expected to attend tutorials and/or study hall and are NOT ALLOWED to stay after school for practices during the week (they may stay after to receive extra help in classes).

SUSPENSION BEGINS: _____

NEXT UIL ELIGIBILITY GRADE CHECK DATE: _____

Student-athlete's are expected to turn in their athletic uniform to their coach. The specific athletic-uniform will be returned to said student-athlete once eligibility is regained.

If you have any questions or concerns, please feel free to contact me and I'll get back to you within twenty-four hours.

Tyler Martin

***LETTER & UNIFORM DUE DATE:**

YES Prep Public Schools
Athletic Director
tyler.martin@yesprep.org
281-889-1156

Please sign below once you have read and understand your child's suspension. This letter is due to Mr. Martin two days from the above date or the student-athlete will receive an Athletic Detention.

Student-Athlete Signature: _____ Sport: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

APPENDIX C
Behavioral Suspension Letter

Date: _____

Dear YES Prep Athlete Parents/Guardians,

In compliance with the YES Prep Athletic Department policies, this letter is to inform you that your student-athlete, _____, is suspended from their athletic team due to behavioral issues. While playing on a team is important, maintaining the behavioral expectations set forth by the YES Prep Athletic Department is a *first priority* here.

BEHAVIOR SUSPENSION:

RISE LEVEL: _____ Outstanding Community Service Hours: _____

Student-athletes are expected to be the role models of the school. If a student-athlete acts up in the classroom, then this sets a bad example for the YES Prep population as a whole.

Due to your student-athlete's behavioral suspension, they are **not allowed to physically practice or attend games until otherwise notified.**

SUSPENSION BEGINS: _____

Student-athletes are expected to turn in their athletic uniform to [insert Athletic Director's name here] on due date listed below. The specific athletic-uniform will be returned to said student-athlete once eligibility is regained.

If you have any questions or concerns, please feel free to contact me and I'll get back to you within twenty-four hours.

Tyler Martin

***LETTER & UNIFORM DUE DATE:**

YES Prep Public Schools
Athletic Director
Tyler.martin@yesprep.org
281-889-1156

Please sign below once you have read and understand your child's suspension. This letter is due to Mr. Martin *two days* from the above date or the student-athlete will receive an Athletic Detention.

Student-Athlete Signature: _____ Sport: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

APPENDIX E EQUIPMENT VIOLATION LETTER

Date: _____

Dear YES Prep Parent/Guardian,

This letter is to inform you that your student-athlete, _____, either failed to return or is missing pieces of his/her issued YES Prep athletic uniform.

EQUIPMENT MISSING:	PRICE	QUANTITY	TOTAL DUE

The YES Prep Athletic Policy states if a student-athlete fails to return his/her uniform or returns it damaged, then he/she is responsible for replacing the uniform. Below is the section taken directly from the student-athlete handbook which discusses equipment violations (page 10).

EQUIPMENT VIOLATIONS:

4. *If game uniform is EITHER not returned or returned damaged, then the student-athlete MUST PAY FOR THE REPLACEMENT UNIFORM.*
 - a. *Failure to do so will result in student-athlete ineligible to participate in any other sport offered by our athletic program.*
 - b. *Also, student-athlete may face further disciplinary actions determined by school director(s).*

Your student-athlete will not be allowed to attend field day or other YES Prep field trips (including Spring Trips) until this uniform is paid for in the full.

Please make checks payable to YES Prep. Memo line = Athletics

Thank you,

Tyler Martin
 YES Prep Public Schools
 Athletic Director
 Tyler.martin@yesprep.org
 281-889-1156

APPENDIX F
UIL ELIGIBILITY GRADE CHECK DATES

UIL Eligibility Calendar 2010-2011	
*Students lose/regain eligibility at the END of the school day (whenever school is officially dismissed) on the date listed with an asterisk (**)	
End of 1 st Six Weeks Grade Check:	Friday, September 17, 2010
**Lose Eligibility	**Friday, September 24
3 Week Grade Check (A2)	Thursday, October 7
**Regain eligibility	**Thursday, October 14
End of 2 nd Six Weeks Grade Check	Friday, October 29
**Lose/Regain eligibility	**Friday, November 5
3 Week Grade Check (A3)	Friday, November 19
**Regain eligibility	**Monday, December 6
<i>All students are academically eligible during Thanksgiving Break (November 19 after school until November 27 midnight).</i>	
End of 3 rd Six Weeks Grade Check	Friday, December 17
**Lose/Regain eligibility	**Tuesday, January 11, 2011
<i>All students are academically eligible during Winter Break (December 17 after school until January 3, 2011 midnight).</i>	
3 Week Grade Check (A4)	Friday, January 28, 2011
**Regain eligibility	**Friday, February 4
End of 4 th Six Weeks Grade Check	Friday, February 18
**Lose/Regain eligibility	**Friday, February 25
3 Week Grade Check (A5)	Friday, March 11
**Regain eligibility	**Monday, March 28
<i>All students are academically eligible during Spring Break (March 11 after school until March 19 midnight).</i>	
End of 5 th Six Weeks Grade Check	Friday, April 15
**Lose/Regain eligibility	**Thursday, April 21
3 Week Grade Check (A6)	Friday, May 6
**Regain eligibility	**Friday, May 13
End of 6 th Six Week Grade Check	June 3
<i>All students are academically eligible during summer vacation beginning after school June 3.</i>	



Parent/Guardian & Student-Athlete Handbook
Agreement

We, the undersigned, have received a copy of the YES Prep Student-Athlete Handbook, have read it carefully, and we accept the policies and expectations contained within it.

I, the YES Prep student-athlete, understand that my failure to comply with the expected rules stated within this handbook, as well as, any school and team rules set forth by the coach, may result in disciplinary action, and my ability to abide by these standards of conduct will be a factor in whether or not I am invited to participate in YES Prep Athletics in the future.

Sport(s): _____ Grade: _____ HR/DAP: _____

Student-Athlete Name: _____

Student-Athlete Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____